



Moorside High School

Provider Access Policy (Careers)

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Date Reviewed: October 2019
Date of Next Review: October 2020
Reviewed by:Teaching & Learning ...

October 2019

Engage and Achieve

Provider Access Policy

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Student entitlement

Students in years 7 - 11 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure

A provider wishing to request access should contact Lee Gordon, Careers Adviser at

Moorside High School, Cellarhead Road, Werrington, Stoke-on-Trent, ST9 0HP.
Tel: 01782 551200. Email: lgordon@moorside.staffs.sch.uk

Opportunities for access

All students participate in a Careers Challenge Day which covers the topics listed below. Other events and visits do take place during the academic year.

Content of Careers Challenge Days	
	All students, parents and families have access to a Level 6 qualified Careers Advisor. The adviser attends Parents Evenings, GCSE Choices Evening and is available for individuals and families to book appointments. Please contact Lee Gordon on 01782 551200 or lgordon@moorside.staffs.sch.uk
Year 7	<p style="text-align: center;">The Real Game 2019</p> <p>A series of classroom-based programmes developed to help students learn more about themselves and both the opportunities and the responsibilities of adult life in a fun and constructive way. Students learn:</p> <ul style="list-style-type: none"> • The importance of education and qualifications in getting the jobs they want; • How occupational choice impacts upon lifestyle; • How to balance monthly income and leisure time
Year 8	<p style="text-align: center;">GCSE Choices</p> <p>Students take part in the following activities to help them make informed decisions about their GCSEs starting in Year 9:</p> <ul style="list-style-type: none"> • Get to know yourself • Real life choices based on the economic climate • KUDOS – an online platform helping to explore career ideas based on strengths and likes • Progression routes at 16 – what can you do when you leave school? • What is university? An introduction to HE (delivered by Keele University) <p>The Challenge Day is followed by a Parents Event offering opportunities to talk to subject staff, local colleges and Keele University.</p>
Year 9	<p>In 2018, the students took part in the following activities:</p> <ul style="list-style-type: none"> • 21st Century work skills • My path to university • The career journey – what happens when • Recognising and building personal skills • Is there a career in construction for everyone?

Content of Careers Challenge Days	
Year 10	<p>Students participate in the following sessions:</p> <ul style="list-style-type: none"> • What is an apprenticeship? • Networking • Writing a CV and letter of application • Employment law • 'University: of course you can!' (supported by Keele University) • Interview Skills: an introduction
Year 11	<p>After completing work experience in October, students participate in the following activities in November/December:</p> <ul style="list-style-type: none"> • Work experience debrief – what did I learn from the world of work? • Update CV and letter of application • Interview Skills: preparing for their first interview • Apprenticeships: how and when to find one • The transition to Further Education and possible Higher Education

Please speak to our named contact to identify the most suitable opportunity for you.

The activities listed above, Parents Evenings and assemblies (1 p.m. until 1.25 p.m. most week days) offer providers an opportunity to come into school to speak to students and/or their parents. The school calendar varies from year to year, so providers need to contact the staff member named above to identify the most suitable opportunity. These events are usually calendared well in advance, so it is essential that providers contact us early in the academic year to be involved in our planning.

The school policy on safeguarding sets out the school's approach to allowing providers into school as visitors to talk to our students.

<http://www.moorside.staffs.sch.uk/School-Policies>.

Access to students will be granted on the understanding that the information and guidance offered by providers is related to technical courses and apprenticeship opportunities only.

Premises and facilities

Access to appropriate rooms and facilities will be discussed and agreed in advance of the visit.

Providers are welcome to leave a copy of their prospectus or other relevant course literature in the Careers Office, which is managed by the named contact. The

Careers Office is available to all students at lunch times as well as during careers appointments etc.

Approval and review

Approved 16 October 2019 by Governors at Teaching & Learning Committee

Next review: October 2020

Signed:

David Goldstraw
Chair of Governors

Simon Clarke
Head teacher