

## **ATTENDANCE INFORMATION SHEET- CORONAVIRUS SPECIFIC CODES**

This help sheet identifies key points to be used with schools from 15<sup>th</sup> June for Secondary schools.

### **Resuming the attendance register**

- Resume taking the attendance register when more groups of pupils begin to return to school.

### **Pupils who are not eligible to attend a session**

- This includes any pupil who is not in an eligible year group or priority group (children of critical workers and vulnerable children). This may also include children who are in an eligible year group but are not required in school for a specific session, i.e., year 10.
- **They should be recorded as code X** (not required to be in school). (Temporarily, code X can be used for compulsory school age children)

### **Pupils who are eligible to attend a session but do not**

- This includes children in eligible year groups, children of critical workers and vulnerable children, such as:
  - A pupil is shielding, self-isolating, or the pupil has an education, health and care plan (EHCP) and their risk assessment says that their needs cannot be safely met in school, **they should be recorded as code Y** (unable to attend due to exceptional circumstances).
  - Where a pupil cannot attend school due to illness, as would normally be the case, the pupil **should be recorded as code I** (illness).
  - Where a pupil does not attend school - despite being eligible and is not in groups above the pupil **should be recorded as code C** (leave of absence authorised by the school).

### **At this time, all absence should be classed as authorised.**

Will parents be penalised if their child does not attend school?

Parents will not be penalised if their child does not attend school. We expect schools and other relevant partners to work with and support the relevant families and pupils to return to school. Under the Coronavirus Act 2020, we have relaxed the law, so that the parent of a child of compulsory school age is not guilty of an offence on account of the child's failure to attend regularly at the school at which the child is registered (section 444 of the Education Act 1996)