

Reviews of Results

Information for candidates

There are two stages to the summer 2021 appeals process:

Stage 1: Centre review – If you consider that you have not been issued with the correct grade, you need to ask the centre to check if an administrative or procedural error has occurred. If the centre finds that an error has occurred, they will be able to submit a request to the awarding organisation to correct the error and amend the grade without the need to make an appeal to the awarding organisation.

Stage 2: Appeal to the awarding organisation – this appeal is submitted by the centre on the student's behalf. An appeal should be submitted if the student considers that the centre did not follow its procedure properly, the awarding organisation has made an administrative error, or you consider that the grade award was an unreasonable exercise of academic judgement.

The following information explains what may happen following an appeal or a review of results of an examination.

If your examination centre makes a request for a review of marking of one of your examinations after your subject grade has been issued, there are three possible outcomes:

- Your original mark is confirmed as correct, and there is no change to your grade
- Your original mark is raised, so your final grade may be higher than the original grade you received
- Your original mark is lowered, so your final grade may be lower than the original grade you received

In order to proceed with the review or appeal, you must sign the form below. This tells the Head of your Centre that you have understood what the outcome might be, and that you give your consent to the review or appeal being made.

Candidate consent form

Centre name:

Centre number: Candidate number:

Candidate name:

Details of review (Awarding Body, Qualification level, Subject title, paper/unit)

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I give my consent to the Head of my Examination Centre to make a review of marking of the examination(s) listed above. In giving consent I understand that the final subject grade awarded to me may be lower than, higher than, or the same as the grade which was originally awarded for this subject.

Signed: Date: