

Risk Assessment September 2021

(based on operational Guidance 19th July 2021)

To be read in accordance with Mass Testing Risk Assessment September 2021 and Outbreak Management Plan 2021- links in red

Issue	Action	By who?	By when?
Mixing of pupils/ bubbles	<ul style="list-style-type: none"> • Normal timetable resumed unless PHE direct otherwise in outbreak scenario • Year groups will be allocated zones for mornings, breaks and lunchtimes ie Year 7 Hall (GYM first two weeks), Year 8 KS4 yard, Year 9 Astro Year 10 KS3 Yard and Year 11 Dining Room. • Students will go straight to lessons at 8.45am. Form time will only be in the afternoon. • Staff and pupils return to normal/ subject based classrooms • Assemblies will remain virtual delivered every Monday via TEAMS to facilitate canteen provision • Canteen provision will remain split across hall/ canteen and between 12 and 1:30 as is the case in 2020. Rota will be 12:00 1st lunch Year 7 in hall Year 11 in Dining room 12:30 2nd lunch Year 10 in hall and Year 8 in Dining room 1.00 3rd Lunch Year 9 in Dining room. • Years 7-10 will be in form between 1.00-and 1.25pm. Year 9 will be in form between 12.00 and 12.25pm. • Outbreak Management plan and school timetable in place to return to bubbles in this case. There will be 'one day' website based learning to accommodate changes if this were the case 	<p>ALL ALL FORM TUTOR</p> <p>Julia/SLT</p> <p>GLG</p>	<p>Upon first LFT Every Monday Ongoing</p> <p>For sept</p>
Tracing Close Contacts/ Isolation	<ul style="list-style-type: none"> • Close contacts will now be identified via NHS Trace and Trace, with education settings no longer undertaking that role unless requested • In the case of a positive- NHS Track and Trace will work with the positive case to identify close contacts • NHS Track and Trace will contact school and identify a small number of pupils at greatest risk if necessary 	<p>NHS Track and Trace</p> <p>Pupils</p>	<p>When needed</p> <p>16th August</p>

	<ul style="list-style-type: none"> From 16th August 2021 children under 18 will no longer have to self isolate if they are contacted as a close contact- they will need to take a PCR test and only isolate if test is positive. Anybody with symptoms should not attend school and get a PCR Test. If there were an outbreak (several cases in 14 days) school to work with Health Protection Teams/Central Government to reintroduce temporary control measures (see Outbreak Management Plan- version 1) 	GLG	
Face Coverings	<ul style="list-style-type: none"> NO longer advised for pupils, staff or visitors in school. If staff want to wear a mask in a busy communal space they can do so. Government does expect them to be worn in enclosed, crowded spaces (hence why we are separating canteen) MUST be worn on public transport or dedicated school transport (Copelands/Scraggs buses) If there were an outbreak, Director of Public Health would instruct them to be worn temporarily in communal areas by pupils, staff and visitors Transparent Face coverings could be worn by those who assist any stakeholder with lip reading/ clear facial expression but must fit securely to cover the face and nose Face visors or shields are not recommended but could be worn by those who are exempt 	ALL GLG MM LB staff	Sept
Stepping up or down	<ul style="list-style-type: none"> Outbreak Management plan in place (see linked document) 		
1. Ensure Good Hygiene	<p>Hand Hygiene-</p> <ul style="list-style-type: none"> All requirements to remain in place- hand sanitise on entry to room and before and after eating <p>Respiratory Hygiene</p> <ul style="list-style-type: none"> All rooms have lidded bins, tissues, sanitiser and anti bacterial wipes We continue with the 'Catch it, bin it, kill it' approach throughout school <p>PPE</p> <ul style="list-style-type: none"> In school for First Aiders and those conducting mass testing 	All/Caretakers	Sept
2. Maintain cleaning regime	<ul style="list-style-type: none"> Cleaning schedule in place (amended as LB back into Food Tech 3 days a week) Twice daily cleaning of frequently touched areas and equipment? Will need plan in PE/ICT/science/DT /ART/Music for how they plan for this/ ask pupils to clean station? Continue with ordered products from 2020 	SLT DTL Caretaker/Deb	Sept
3. Ventilation	<ul style="list-style-type: none"> Air conditioning units check for compatibility External windows open and staff to open on entry 	Caretakers Staff	Sept

	<ul style="list-style-type: none"> • Internal doors open (not fire doors) but not propped open in case of fire • External doors can be open if they are not fire doors and it does not have a derogatory safeguarding impact • Consider uniform rules to accommodate changes in weather 	Staff SLT	
4. Positive cases/ self isolation	<ul style="list-style-type: none"> • Pupils, staff and visitors should follow PHE advice on when to self- isolate • They should not come into school if they have symptoms or had a positive test result • If in school when they develop symptoms- they should be sent home, not use public transport and follow PHE advice • While waiting for collection pupils should be left in a room on their own if this is safe, with a window open for ventilation. PPE must be worn if close contact is necessary, as previously • The household and siblings should stay at home in accordance with PHE advice 	ALL First aiders All	Sept
5. Asymptomatic testing	<ul style="list-style-type: none"> • All pupils/ staff to receive 2 on site LFT tests 3- 5 days apart • Staggered return in autumn term to accommodate this /Letter sent out to parents in July 2021 explaining this • Consent forms sent to incoming year 7 and maintained consent for other year groups form last year (letter asked to contact us if this had been withdrawn) • Text alert/ facebook message to be sent out prior to return reminding parents of process/consent • DP to audit and chase y7 consents • Timetable in place for testing • Separate risk assessment in place • All pupils/ staff will then be issued with home testing kits for twice weekly tests until review by the government at the end of september • School will text reminders twice a week 	GLG SC GLG/JL GLG GLG GLG tester JK	Sept July 2021 Training day By 1 st sept On second test Through sept
6. Confirmatory PCR Tests	<ul style="list-style-type: none"> • Staff and pupils with positive LFT test result should self isolate and get a PCR within 2 days (must isolate whilst awaiting PCR result) • If PCR is taken within 2 days of the positive LFT and comes back negative- this overrides the LFT and the pupil/staff can return as long as they DO NOT have covid symptoms • If a parent/ carer insists on pupil returning with symptoms/ no test result, school can refuse entry to protect others 	ALL SLT	Sept

7. Clinically Extremely Vulnerable	<ul style="list-style-type: none"> All CEV children should attend school unless paediatric clinician advises otherwise 	All	Sept
8. Attendance	<ul style="list-style-type: none"> School attendance is mandatory for all pupils If pupil has to self- isolate or quarantine they will get an 'X' code If they cannot attend due to illness due to their confirmed covid diagnosis they get 'I' code If pupils are abroad and unable to attend they will get a 'Y' code 	All JK	Sept
9. Travel and Quarantine	<ul style="list-style-type: none"> Parents and staff must follow all travel quarantine guidance/ legislation including the need to isolate and alert school 	Parent's/Carers	ongoing
10. Remote education	<ul style="list-style-type: none"> Continue to provide 5 hours of differentiated remote learning for anyone who is well enough but has to self isolate or quarantine returning from abroad Loan out devices to pupils to support this Staff to deliver remote learning/ work from home if they have to isolate but are well enough to deliver Loan out devices to support staff/ admin support for any in school resources needed 	All DF All DF	
11. Pupil well-being/ support	<ul style="list-style-type: none"> Government and school have an education recovery plan, which includes subject specific planning to bridge gaps, catch-up premiums and the National Tutoring Programme Inclusion staff have completed training on bereavement support, mental health support There will be fortnightly well-being sessions delivered in form groups Extra curricular activities will recommence 		Ongoing
12. Work Force	<ul style="list-style-type: none"> The school has supported and continues to support vaccine appointments Social Distancing measure have been removed by the government Working from home advise has been removed by the government All staff are encouraged to follow the schools risk assessment and prevention procedures Individual risk assessments completed for pregnant staff and additional ones for those over 28 weeks Risk assessments in place for those who are CEV? Do we need to establish who this is via FORMS questionnaire? Staff can wear masks if they decide to 	SC/ Staff	Ongoing
13. School Meals	<ul style="list-style-type: none"> School will continue to provide FSM packs via Morrison's home delivery for any pupil who has to self- isolate and is entitled 	JG	ongoing

14. Trips	<ul style="list-style-type: none"> • Ensure any booked trips have adequate payment protection in place • No foreign trips until autumn term but be aware of travel list guidance and its implications if a green country become amber etc- would need contingency plan written for each trip to cover such implications • Thorough risk assessments in place for all trips foreign or domestic where you must check ventilation, hygiene etc 	Staff/ GLG/CA	ongoing
15. Extra Curricular	<ul style="list-style-type: none"> • Recommence all clubs • Ensure cleaning rota in place for equipment • LG/ AJM to check subject specific organisation information on various sports/ instruments • P6 to recommence- BS to do timetable with selected pupils per half term and write to parents 	All LG/AJM BS	Week 3